

PROCEEDINGS OF PTA MEETING

MNR MEDICAL COLLEGE & HOSPITAL

MNR Nagar, Fasalwadi, Sangareddy - 502 294, Sangareddy Dist. T.S India
Ph: + 85000 56667, (08455) 230523, 230527, 230524 Fax No. (08455) - 230555, 230533
e-mail : mnrmc@mnrindia.org; website : www. mnrindia.org

14.06.2021

The PTA meeting was held on 14.06.2021 at 10.00 am in college council hall. All the faculty members were present.

The following agenda was discussed:

1. To elect the Executive members of the PTA in the academic year of 2020-21
2. To discuss about the functions of PTA

The minute of the meeting as follows:

Following are elected Executive committee members Faculty members:



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Parent Teacher Association

Parent Teacher Association has been constituted to maintain the communication between parents, teachers and the students. It constitutes Chairperson, Convener, faculty in charges and parent representatives. There are 2 faculty in charges for each year - one for regular batch and one for the additional batch students. This committee is responsible for bridging the gap between students, institution and parents.

COMMITTEE:

Dr. T. Venkata Ramanaiah	-	Chairperson
Dr. N. Bhavani	-	Convener
Dr. P. Venkateshwar Rao	-	First MBBS faculty
Dr. Ashwini	-	First MBBS faculty
Dr. B.V. Patil	-	Second MBBS faculty
Dr. Gangadhar Rao	-	Second MBBS faculty
Dr. D. Babu rao	-	Final Year Part - I
Dr. Shatrugna Bhavya	-	Final Year Part - I
Dr. Udaykanth	-	Final year part II
Dr. Rudra prasad	-	Final year part II
Dr. J. Sunil kumar (F/o Dr. J. Greeshma)	-	Parent representative
Dr. Sadashivan nair C (F/o Dr. Anakha Nair)	-	Parent representative
Dr. Sridhar S kandi (F/o Dr. Sivadutt S Kandi)	-	Parent representative

[Signature]
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Responsibilities:

1. The committee shall be responsible to inform about the students' performance to their parents
2. The committee shall be responsible in the collection of the data regarding internal assessment marks and attendance.
3. The committee decides the date of the parent teacher meeting to be held. Two meetings are held one after first internal assessment and the other before prefinal examinations.
4. Parents are communicated about their wards internal assessment marks and attendance one month prior to the date of parent teacher meeting through letters/Mails.
5. In case of any grievance the committee guides the parent and the student to their respective subject teacher/the mentor for their better performance.
6. Any suggestions given by the parents are welcomed and forwarded to the higher authorities.


Frequency of the meeting: Twice a year/ academic year

Purpose of meeting:

- Teachers will give information regarding student performance based on their internal performance.
- Teachers discuss regarding the aspects of improvement.
- Parents learn about their child performance and progress.
- Parents learn how best they can support their child at home.
- Any relevant personal information can be shared by parents to help teachers to better understand and support the student in college.

Expected Outcomes:

- Parents and teachers collaborate in the overall development of the student.
- Students are assigned remedial measures according to their performance levels.
- Any personal and academic counselling arranged if needed.
- Students' gain in their performance.


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Parent – Teacher meeting Proceedings:



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10-11-2021

CIRCULAR

Parent Teacher Meeting for 1st MBBS students scheduled on 22-11-2021 at 1:30 to 3:30 pm. The faculty in charges for first MBBS are instructed to notify the parents at earliest.

Parents with their wards are intimated to meet the departmental faculty in their respective departments to know their ward's attendance percentage, assessment marks and clinical work progress.


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Department of anatomy

Department of physiology

Department of biochemistry

PTA – Minutes of meeting

15-12-21

The PTA committee meeting was held on 13.12.21 at MNR medical college council hall at 10:00 am.


The agenda of the meeting is discussing the 1st PTA report held on 22-11-2021.


Following committee members were present:

1. Dr. Venkataramanaiah - Principal – Chairperson PTA
2. Dr. N. Bhavani – Convenor PTA
3. Dr. P. Venkateshwar Rao – 1st MBBS faculty
4. Dr. Ashwini – 1st MBBS faculty
5. Dr. B.V.Patil
6. Dr. Babu Rao
7. Dr. Rudra prasad

The minutes of the meeting as follows:

1. The parents' turnover for the PTA meeting was appreciated.
2. SMS messages of chronic absentees for the daily classes shall be sent to the parents with immediate effect as requested.
3. Mentors are informed regarding parents' feedback about their allocated students.
4. Major complaints of the parents shall be forwarded to the respective committees for immediate action.


Dr. Venkataramanaiah
(Chairperson – PTA)


Dr. Bhavani
(Convenor – PTA)

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20-12-2021

CIRCULAR


Parent Teacher Meeting for 2nd MBBS, Final MBBS – I & Final MBBS – II students scheduled on 29-12-2021 and 30-12-2021 at 1:30 to 3:30 pm. The faculty in charges for first MBBS are instructed to notify the parents at earliest.

Parents with their wards are intimated to meet the departmental faculty in their respective departments to know their ward's attendance percentage, assessment marks and clinical work progress.

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HOD's of all departments


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PTA – Minutes of meeting

12-01-2022

The PTA committee meeting was held on 10.01.2022 at MNR medical college council hall at 10:00 am.


The agenda of the meeting is discussing the PTA meet report held on 29-12-2021 and 30-12-2021.

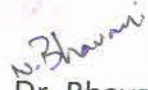
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3. Dr. P. Venkateshwar-Rao – 1st MBBS faculty
4. Dr. B.V.Patil – 2nd MBBS faculty
5. Dr. Gangadhar Rao – 2nd MBBS faculty
6. Dr. Babu Rao – Final MBBS part – I faculty
7. Dr. Rudra prasad – Final MBBS part – II faculty
8. Dr. Udaykanth – Final MBBS part – II faculty

The minutes of the meeting as follows:

1. The parents' turnover for the PTA meeting was appreciated.
2. Complaints of parents shall be forwarded to respective committees for immediate action.
3. Mentors are informed regarding parents' feedback about their allocated students.
4. Students' attendance and marks to be send to parent's e-mail on regular basis.


Dr. Venkataramanaiah
(Chairperson – PTA)


Dr. Bhavani
(Convenor – PTA)